

Part C State Annual Performance Report (APR) for 2009**Overview of the Annual Performance Report Development:**

See Overview description in Indicator 1.

Monitoring Priority: Effective General Supervision Part C / Effective Transition

Indicator 8A: Percent of all children exiting Part C who received timely transition planning to support the child's transition to preschool and other appropriate community services by their third birthday including:

- A. IFSPs with transition steps and services;
- B. Notification to the Local Education Agency (LEA), if child potentially eligible for Part B; and
- C. Transition conference, if child potentially eligible for Part B.

(20 U.S.C. 1416(a)(3)(B) and 1442)

Measurement:

- A. Percent = [(# of children exiting Part C who have an IFSP with transition steps and services) divided by the (# of children exiting Part C)] times 100.

FFY	Measurable and Rigorous Target
2009	100%

Actual Target Data for FFY 2009: 100%

- o 66/66 files reviewed were compliant

Method used to collect data and the procedures used to collect these data:

Included in the calculation for 8A were all files reviewed during the on-site monitoring of three EIPs during May and June 2009. See Indicator 9 for description of how monitoring sites were selected.

The monitoring team reviewed each child's IFSP Transition Plan and Timeline page to ensure service coordinators completed and documented the transition steps and services in accordance with each child's age. The State IFSP format includes a written description and space for documentation that appropriate steps and service are taken to support the transition of the child and family in accordance with 34 C.F.R. §303.148.

Discussion of Improvement Activities Completed and Explanation of Progress or Slippage that occurred for FFY 2009:

The State met its target of 100 percent for FFY 2009. The three EIPs demonstrated understanding and adherence to the requirements ensuring appropriate steps and service are taken to support the transition children and families in accordance with 34 C.F.R. §303.148. The Arizona IFSP document provides the structure and format to document discussions related to transition throughout the child's enrollment in AzEIP, and in particular, the steps needed to be taken as the child nears their third birthday.

Improvement Activities	Timelines	Status
<p>AzEIP and ADE instituted an Alert system to allow local Part C and Part B representatives to notify their State contacts of compliance issues, which were not able to be resolved at the local level.</p>	<p>2007; ongoing Alerts</p>	<p>The Alert system has provided a systematic method for DES/AzEIP and the Arizona Department of Education (ADE) 619 Coordinator to provide TA to their programs that have been unable or unwilling to resolve issues (e.g., notification of potentially eligible children, scheduling of transition conference to occur between 2.6 - 2.9 years) with their local partners.</p> <p>This Alert system is maintained through a data sharing agreement with AzEIP and ADE that enables both the Part C staff and the 619 Coordinator to track and document Alerts in a shared tracking log.</p>
<p>Revise, if needed, the Transition IGA to align with Frequently Asked Questions document issued by OSEP in December 2009.</p>	<p>July 2010</p>	<p>The Transition IGA was revised to align with the Frequently Asked Questions document issued by OSEP in December 2009. Revisions were submitted with the State's Application. AzEIP Transition Policies and Procedures were approved and implemented in September 2010.</p>
<p>Continue annual cross-training on the Transition IGA in collaboration with ADE.</p>	<p>November 2006 and annually through 2010</p>	<p>AzEIP TAMS and the ADE 619 Coordinator focused both individual and cross-training efforts in regions that requested the training, were having trouble resolving issues locally and/or were identified through monitoring data or Alerts as needing focused technical assistance. Cross training occurred on the Navajo Nation, and the border communities of Southern Arizona.</p> <p>AzEIP Continuous Quality Improvement Coordinator and the ADE 619 Coordinator presented on the Transition IGA during the ADE Director's Institute.</p> <p>The ICC and the Arizona Special Education Advisory Panel (SEAP) developed a workgroup made up of representatives from both Councils along with Raising Special Kids (RSK), Arizona's Parent Training and Information Center, and ADE Parent Information Network Specialists (PINS) to: 1) coordinate presentations and written materials across the agencies; 2)</p>

		<p>develop information for parents on transition; and 3) coordinate and collaborate across agencies in training staff, providers, and families. The workgroup met over the course of the year and completed the above tasks, including the "In By 3: What's Next for Me" parent handbook. The handbook is posted on ADE's website.</p> <p>The ADE PINS and RSK provided information to Service Coordinators and LEAs regarding the training opportunities for families throughout Arizona to ensure the information was widely dispersed to families.</p> <p>The ICC/SEAP workgroup finalized the "In By 3: What's Next for Me" parent handbook, which is posted on ADE's website.</p>
Incorporated herein are the improvement activities from: (i) Indicator 1 regarding expansion of the team-based model and functional, participation-based practices; (ii) Indicator 1 regarding recruitment and retention; (iii) Indicator 2 regarding the AzEIP Standards of Practice; (iv) Indicator 9 regarding revising and implementing General Supervision policies, procedures, tools and forms, root cause analysis, and enforcement and sanctions, and; (v) Indicator 14 regarding data management, editing and validation, and analysis.	July 2010	See Improvement Activities across other Indicators.

Revisions, with Justification, to Proposed Targets / Improvement Activities / Timelines / Resources for FFY 2010

Improvement Activities	Timelines	Resources
Continue annual cross-training on the Transition IGA in collaboration with ADE.	<p>Revise: November 2006 and annually through 2010</p> <p>To: November 2010 and annually through 2012</p> <p>Justification: Align with extension of SPP</p>	CSPD Coordinator, TAMS
Incorporated herein are the improvement activities from: (i) Indicator 1 targeted technical assistance; (ii) Indicator 2 regarding the AzEIP Standards of Practice; (iii) Indicator 9 regarding revising and implementing General Supervision policies, procedures, tools and forms, root cause analysis, and enforcement and sanctions, and; (iv) Indicator 14 regarding data management, editing and validation, and analysis.	<p>Revise: July 2010</p> <p>To: June 2012</p> <p>Justification: Align with extension of SPP</p>	DES/AzEIP staff, TAMS and the ADE 619 Coordinator